

NOTICE OF REGULAR MEETING
HUNTERS CROSSING LOCAL GOVERNMENT CORPORATION
September 23, 2015 6:00 P.M.
City Hall Council Chambers
1311 Chestnut Street
Bastrop, TX 78602


Executive Session: The Hunters Crossing Local Government Corporation reserves the right to convene into Executive Session at any time during the meeting regarding any agenda item. In compliance with the Open Meetings Act, Chapter 551 Government Code, Vernon's Texas Code, Annotated, the item below will be discussed in closed session.

A. Section 551.071 – Consultations with Attorney

1. Call Meeting to Order.
2. CITIZEN COMMENTS
3. Approval of meeting minutes of August 17, 2015.
4. **CONDUCT A PUBLIC HEARING:** The Board of Directors of Hunters Crossing Local Government Corporation of Bastrop, Texas will conduct a "Public Hearing" on the proposed Fiscal Year 2016 Budget and Fiscal Year 2016 Operations and Maintenance Assessment for the Hunters Crossing Public Improvement District.
5. **ADJOURN PUBLIC HEARING:** The Board of Directors of Hunters Crossing Local Government Corporation will adjourn the Public Hearing and **convene into Regular Session** to take any necessary action(s).
6. Consideration, discussion and possible action on approval of a Resolution of the Board of Directors of the Hunters Crossing Local Government Corporation of Bastrop, Texas approving and adopting the annual budget for Fiscal Year 2016, providing reimbursements for historic capital expenditures and to on-going operations and maintenance expenditures for public improvements in the Hunters Crossing Public Improvement District located in Bastrop, Texas; approving an updated assessment plan related to operations and maintenance expenditures and costs containing other provisions related to the Hunters Crossing Public Improvement District.
7. Consideration, discussion and possible action on communication received from Forestar (USA) Real Estate Group, Inc. for reimbursement of supplemental capital assessments attributed to the Hunters Crossing Public Improvement District.
8. Consideration, discussion and possible action regarding the Request for Proposal for Maintenance, Mowing, Irrigation and Landscaping Services of the Public Improvement District areas in the Hunters Crossing Subdivision in Bastrop, Texas.
9. Informational update to Board, by Chair, on matters related to the Hunters Crossing Local Government Corporation and/or Public Improvement District.
10. Invitation for input from Board members related to issues for possible inclusion on future agendas.
11. Consideration, discussion and possible action on setting the time and date for the next Quarterly meeting for the Hunters Crossing Local Government Corporation and the proposed budget timeline for the Fiscal Year 2016.
12. Adjourn.

CERTIFICATE

I, the undersigned authority, do hereby certify that this Notice of Meeting was posted on the bulletin board, at the City Hall of the City of Bastrop, Texas, a place convenient and readily accessible to the general public at all times, and said notice was posted the 18th day of September 2015 at 10:00 a.m. Copies of this agenda have been provided to those members of the media requesting such information.


Tracy Waldron, Finance Director

NOTICE OF ASSISTANCE AT PUBLIC MEETINGS: THE CITY OF BASTROP IS COMMITTED TO COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT. BASTROP CITY HALL AND COUNCIL CHAMBERS ARE WHEELCHAIR ACCESSIBLE AND SPECIALLY MARKED PARKING IS AVAILABLE. PERSONS WITH DISABILITIES WHO PLAN TO ATTEND THIS MEETING AND WHO MAY NEED ASSISTANCE ARE REQUESTED TO CONTACT THE CITY SECRETARY'S OFFICE AT 512-332-8800. PLEASE PROVIDE FORTY-EIGHT HOURS NOTICE WHEN FEASIBLE.

Confirm time posted: 

STANDARDIZED AGENDA RECOMMENDATION FORM

LOCAL GOVERNMENT CORP. BOARD OF DIRECTORS

DATE SUBMITTED: September 16, 2015

MEETING DATE: September 23, 2015

1. Agenda Item: Approval of Minutes of August 17, 2015

2. Party Making Request: **Mike Talbot**

3. Nature of Request: (Brief Overview) Attachments: Yes No

4. Policy Implication:

5. Budgeted: Yes No N/A

Bid Amount: _____

Budgeted Amount: _____

Under Budget: _____

Over Budget: _____

Amount Remaining: _____

6. Alternate Option/Costs: _____

7. Routing: NAME/TITLE INITIAL DATE CONCURRENCE

a) _____

b) _____

c) _____

8. Staff Recommendation:

9. Advisory Board: Approved Disapproved None

10. Manager’s Recommendation: Approved Disapproved None

11. Action Taken: _____

HUNTERS CROSSING LOCAL GOVERNMENT CORPORATION
MINUTES

August 17, 2015

5:35 PM

The Hunters Crossing Local Government Corporation Board met on August 17, 2015 at Bastrop City Hall located at 1311 Chestnut Street, Bastrop, Texas. Board members in attendance were Michael H. Talbot, President; Brian Rider, James Kershaw, Carlos Liriano. Also in attendance were Tracy Waldron, Ann Franklin, JC Brown, Trey Job and Ryan Greg.

1. Call to Order

Mr. Michael Talbot called the meeting to order at 5:32 p.m. with a quorum being present.

3. WORKSHOP SESSION – The Local Government Corporation Board of Directors convened into a workshop session at 5:33 p.m. to discuss:

A. 2015-2016 Budget – A review and discussion of the Fiscal Year 2016 Proposed Budget for the Hunters Crossing Local Government Corporation

Mike Talbot recessed the regular meeting and convened the workshop session at 5:33 p.m. Tracy Waldron gave the LGC PID Expenditure, Fund Balance and Revenue Summary.

- Mike Talbot explained that rather than using more fund balance to reduce down the rate, if this had happened around the third year there would have been an increase. The goal is to keep the rate steady in order to avoid fluctuation from year to year to allow for better budget of expenses that is the rationale for leaving the fund balance. Mike stated that the City cannot control the Capital fund because it is set by the service agreement, the only control the City has is on the O&M side. The plan is to keep the O&M cost as steady as possible. Trey Job oversees the O&M operation for the PID and he has not seen anything of major expense that he would expect next year. The issue with breaking sprinkler heads when mowing has been resolved which has helped the cost to stay down.
- Carlos asked Trey what affect the flooding had on the property maintained by his crew. Trey stated just a couple of fences were down on the backside but nothing major.
- Mike stated the only thing there continues to be complaints about are the south boundary line where the channel ends at the property line, the people there are still complaining that they are being flooded out during a rain event. Four Star had the engineers analyze this area and has confirmed in the report that is on file with the Planning Department that the post development are not any greater than pre development.
- Mike stated at some point in time there is going to have to be some dredging work done, possibly in the next two years the channels will need to be dredged out.
- Carlos asked if there is an anticipation of a large number of future unexpected or expenses that are not regular to a common year. Trey stated the bathroom doors were replaced and all the fixtures inside and all the fences were put back up, this was all within the budget. Mike stated some of that was put into the budget.
- Mike stated that there were no complaints received on maintenance.
- Mike explained the reason revenues are down is because part of the fund balance is used to pay the O&M cost because the Capital Fee is set by ordinance and there was a desire to keep a cushion in the fund but still give some credit since the fund balance had increased more than expected. The fund could have been drawn down more but looking out over the next two or three years if it was drawn down significantly more than what it is projected to be the concern is that in two years there might have to be an increase. The goal is to keep O&M at a level fee going forward as much as possible because each year the Capital goes up. The City is trying to minimize what citizens have to pay. Keeping the O&M constant knowing the Capital is going to increase.

- Tracy stated that there is a possibility of funding a dog park out of the special projects fund.
- Carlos asked what is causing the utilities to increase so much. Trey responded “extra irrigation was added along Bear Run” and Tracy stated more residents, well and street lights.
- The question was asked were the irrigation fees for the heads if they break and the water or strictly just the cost of irrigating the area. The answer was the majority of it was the pump, there is a fee paid to the ground water industry. It was asked if it would make sense to put another well there and the answer was probably not because it is not the well, the pump is old.
- Carlos asked as other development (other than residential) takes place on the land that is left and new roads are added and additional lighting, is that cost part of this maintenance program. The answer was the well feeds the pond and the pond feeds the irrigation system.
- It was suggested that it would be cheaper to take the treated irrigation water off the City’s treated potable water. Mike stated you would first have to determine whether or not you need more than 25 acre feet, if you go over the 25 acre feet then you go over a domestic use to a permit and depending on the depth of the well.
- Mike stated as a reminder one of the things that has to be done is to hold a public hearing to receive public input and put a notice in the paper.

4. The Local Government Corporation Board of Directors will adjourn Workshop Session to take any necessary action(s).

Mike Talbot adjourned the Public Hearing and reconvened into the regular meeting at 6:05 p.m.

5. Consideration, discussion and possible action regarding the setting the time, date and location on presenting the “Proposed FY-16” budget and Fy-16 “O&M Assessment” for the Hunters Crossing Subdivision Public Improvement District.

Mike Talbot recommended that the meeting be held on September 23, 2015 at 6:00 p.m., City Council Chambers at 1311 Chestnut Street. Brian Rider moved to approve the meeting date and location. Motion seconded by James Kershaw. The motion carries unanimously.

2. Approval of meeting minutes of May 21, 2015.

Mr. Rider made the motion to approve the May 21, 2015 minutes. Mr. Kershaw seconded the motion. Motion passed unanimously.

6. Invitation for input from Board Members related to issues for possible inclusion on future agendas.

- There were a set of previous minutes which had some errors in the minutes which need to be corrected.
- Include “Citizens Comments” as the second item on Hunters Crossing agendas going forward.
- Some of the public improvements will be transferred to the LGC, this will need to be on a future agenda.
- Hold a work session with the Hunters Crossing Board to explain what the issues of transferring of common areas into the LGC and to introduce the issues to the group. Mike informed Mr. Gray that he would allow him and Ms. Brown to coordinate the presentation to the board. (If there isn’t a large group to speak this will be carried out if there is a large group to speak the item will be postponed to a future meeting.) Mike stated there were issues that needed to be addressed and Mr. Rider asked if the board could get a list of the issues and Mike promised a report to the board in advance regarding the issues.
- LGC to start auditing process so when money is available it will have been vetted and reviewed.

7. Adjournment

At 6:15 p.m. Mr. Rider made the motion to adjourn the meeting, seconded by Mr. Kershaw. Motion passed unanimously.

APPROVED:

ATTEST:

Michael H. Talbot, President

Brandon Johnson, Secretary

STANDARDIZED AGENDA RECOMMENDATION FORM

CITY COUNCIL

DATE SUBMITTED: September 16, 2015

MEETING DATE: September 23, 2015

1. Agenda Item: **CONDUCT A PUBLIC HEARING: The Board of Directors of Hunters Crossing Local Government Corporation of Bastrop, Texas will conduct a "Public Hearing" on the "Proposed Fiscal Year 2016 Budget and Fiscal Year 2016 Operations and Maintenance Assessment for the Hunters Crossing Public Improvement District.**

2. Party Making Request: **Mike Talbot**

3. Nature of Request: (Brief Overview) Attachments: Yes X No _____

4. Policy Implication: _____

5. Budgeted: _____Yes _____No N/A

Bid Amount: _____ Budgeted Amount: _____

Under Budget: _____ Over Budget: _____

Amount Remaining: _____

6. Alternate Option/Costs: _____

7. Routing: **NAME/TITLE** **INITIAL** **DATE** **CONCURRENCE**

a) _____

b) _____

c) _____

8. Staff Recommendation: _____

9. Advisory Board: _____Approved _____Disapproved _____None

10. Manager's Recommendation: _____Approved _____Disapproved _____None

11. Action Taken: _____

CITY OF BASTROP, TEXAS
LGC PID REVENUE SUMMARY
Proposed Budget FY2016

HUNTERS CROSSING AD VALOREM TAXES	FY14-15		FY15-16		Assessment Amount and Description
	Budget	Projected	Proposed		
M&O Funds					
Commercial - Current - M&O	\$ 54,797	\$ 54,798	\$ 37,881	\$ 0.0317	per square foot *
Commercial - Flat - Current - M&O	\$ 13,363	\$ 13,363	\$ 13,930		HXC 1, Lot1
Single Family - Flat - Current - M&O	\$ 16,090	\$ 17,050	\$ 10,852	\$ 23.16	per lot *
Single Family - Flat - Delinquent - M&O	\$ -	\$ 500	\$ 500		(Add'l 44 lots added)
Penalty and Interest - M&O	\$ 50	\$ 100	\$ 100		
Prorated PID Fees- M&O	\$ 100	\$ 21,500	\$ 100		
Interest Income	\$ 140	\$ 140	\$ 140		
TOTAL M&O FUNDS RECEIVED:	\$ 84,540	\$ 107,451	\$ 63,503		
Capital Funds					
Commercial - Current - Capital	\$ 75,250	\$ 75,250	\$ 84,844	\$ 0.0710	per squarefoot **
Single Family - Flat - Current - Capital	\$ 111,170	\$ 120,000	\$ 140,427.10	\$ 301	per lot ***
Single Family - Flat - Delinquent - Capital	\$ 50	\$ 2,700	\$ 50		
Penalty and Interest - Capital	\$ 100	\$ 300	\$ 100		
Prorated PID Fees - Capital	\$ 500	\$ 34,000	\$ 500		
Interest Income	\$ 100	\$ 100	\$ 100		
TOTAL CIP FUNDS RECEIVED:	\$ 187,170	\$ 232,350	\$ 226,021		
TOTAL AD VALOREM TAXES	\$ 271,710	\$ 339,801	\$ 289,524		

CITY OF BASTROP, TEXAS
LGC PID EXPENDITURE SUMMARY
Proposed Budget FY2016

EXPENSES	FY14-15		FY15-16	
	Current Budget	Projected	Proposed	
Maintenance & Repairs				
Irrigation	\$ 18,000	\$ 7,500	\$	10,000
Miscellaneous Repairs	\$ 2,000	\$ 5,000	\$	5,000
Miscellaneous Projects*	\$ 20,000	\$ 350	\$	10,000
Total Maintenance & Repairs	\$ 40,000	\$ 12,850	\$	25,000
Contractual Services				
Mowing Services	\$ 47,000	\$ 46,980	\$	48,000
Maintenance Services	\$ 12,700	\$ 12,695	\$	13,700
Security Services	\$ 7,500	\$ -	\$	-
Professional Services/ Audit	\$ 6,000	\$ 5,500	\$	6,000
Property Tax Fees	\$ 1,200	\$ 1,500	\$	1,500
Total Contractual Services:	\$ 74,400	\$ 66,675	\$	69,200
Occupancy				
Utilities	\$ 18,500	\$ 7,650	\$	12,000
Well User Fees	\$ 750	\$ 737	\$	750
Total Occupancy:	\$ 19,250	\$ 8,387	\$	12,750
Miscellaneous & Other				
Miscellaneous Expenses	\$ 500	\$ -	\$	500
Reimbursement to Developer for Capital	\$ 193,300	\$ 215,000	\$	257,000
	\$ 193,800	\$ 215,000	\$	257,500
Total	\$ 327,450	\$ 302,912	\$	364,450

****This category includes a Dog Park to be constructed approx. \$8,000***

CITY OF BASTROP, TEXAS
LGC PID FUND BALANCE SUMMARY
Proposed Budget FY2016

PUBLIC IMPROVEMENT DISTRICT

Maintenance & Operation Funds

09-30-2014 Audited Beginning Balance M&O		\$	142,991
Revenue		\$	107,451
Expenses		\$	(87,912)
Net		\$	19,539
09-30-2015 Projected Ending M&O Balance		\$	162,530
Revenues		\$	63,503
Budgeted Expenses		\$	(107,450)
Net		\$	(43,947)
09/30/2016 Proposed Ending M&O Balance		\$	118,583

Percentage fo Fund Balance 110%

Number of days 402.82

Capital Funds

09-30-2014 Audited Beginning Capital Balance		\$	18,588
Revenue		\$	232,350
Expenses		\$	(215,000)
Net		\$	17,350
09-30-2015 Projected Ending Capital Balance		\$	35,938
Revenues		\$	226,021
Budgeted Expenses		\$	(257,000)
Net		\$	(30,979)
09/30/2016 Proposed Ending Capital Balance		\$	4,959

STANDARDIZED AGENDA RECOMMENDATION FORM

CITY COUNCIL

DATE SUBMITTED: September 16, 2015

MEETING DATE: September 23, 2015

1. Agenda Item: **Consideration, discussion and possible action on approval of a Resolution of the Board of Directors of Hunters Crossing Local Government Corporation of Bastrop, Texas, approving and adopting the annual budget for Fiscal Year 2016 and providing reimbursements for historic capital expenditures and to on-going operations and maintenance expenditures for public improvements in the Hunters Crossing Public Improvement District located in Bastrop, Texas; approving an updated assessment plan related to operations and maintenance expenditures and costs containing other provisions relating to the Hunters Crossing Public Improvement District.**

2. Party Making Request: **Mike Talbot**

3. Nature of Request: (Brief Overview) Attachments: Yes X No _____

4. Policy Implication: _____

5. Budgeted: _____ Yes _____ No N/A

Bid Amount: _____ Budgeted Amount: _____

Under Budget: _____ Over Budget: _____

Amount Remaining: _____

6. Alternate Option/Costs: _____

7. Routing: **NAME/TITLE** **INITIAL** **DATE** **CONCURRENCE**

a) _____

b) _____

c) _____

8. Staff Recommendation: _____

9. Advisory Board: _____ Approved _____ Disapproved _____ None

10. Manager's Recommendation: _____ Approved _____ Disapproved _____ None

11. Action Taken: _____

**HUNTERS CROSSING LOCAL GOVERNMENT CORPORATION
RESOLUTION NO. R- 2015-**

A RESOLUTION OF THE BOARD OF DIRECTORS OF HUNTERS CROSSING LOCAL GOVERNMENT CORPORATION OF BASTROP, TEXAS, APPROVING AND ADOPTING THE ANNUAL BUDGET FOR FY2016 AND PROVIDING REIMBURSEMENTS FOR HISTORIC CAPITAL EXPENDITURES AND TO ON-GOING OPERATIONS AND MAINTENANCE EXPENDITURES FOR PUBLIC IMPROVEMENTS IN THE HUNTERS CROSSING PUBLIC IMPROVEMENT DISTRICT, WHICH IS LOCATED IN BASTROP, TEXAS; APPROVING AN UPDATED ASSESSMENT PLAN RELATED TO OPERATIONS AND MAINTENANCE EXPENDITURES AND COSTS AND CONTAINING OTHER PROVISIONS RELATING TO THE HUNTERS CROSSING PUBLIC IMPROVEMENT DISTRICT.

WHEREAS, the Hunters Crossing Public Improvement District (the "PID") has been duly created by the City of Bastrop, Texas (the "City"), and is operating under the authority of Chapter 372, Texas Local Government Code, the Public Improvement District Assessment Act (the "Act"); and

WHEREAS, in accordance with the Act, the City previously determined the estimated cost of public improvements for the PID and the method of assessment for the costs of such Public Improvements, and adopted a Service and Assessment Plan (the "Service Plan") for the PID; and

WHEREAS, the Hunters Crossing Local Government Corporation (the "Corporation") has been created by the City in order to implement the Service Plan for the PID and to perform other functions delegated to it by the City; and

WHEREAS, the City, the Corporation and Forestar (USA) Real Estate Group, Inc., formerly known as Sabine Investment Company ("Forestar") have entered into a Public Improvements District Development and Reimbursement Agreement (the "Reimbursement Agreement") pursuant to which Forestar has advanced sums to plan, construct and finance the Public Improvements for the PID and to pay costs related to the creation, organization, operation and maintenance of the PID and the Public Improvements as described in the Service Plan (collectively, "Project Costs"), subject to reimbursement as provided in the Agreement, and

WHEREAS, the City staff has prepared for the Corporation's consideration a proposed FY-16 budget (Fiscal Year October 1, 2015 – September 30, 2016), and

WHEREAS, the Board of Directors of the Corporation (the "Board") has reviewed the Budget and all information and documentation submitted to the Corporation in support thereof, and has determined that the Budget should be approved; and

WHEREAS, the Act provides that the Service Plan is to be reviewed and updated annually, and the Board has further determined that the Service Plan, including the assessment plan incorporated therein, should be updated as it pertains to the on-going operations and maintenance Project Costs set forth in the Budget, but that there is no update to the capital expenditure component of the Service Plan, and thus, the proposed budget is satisfactory for FY-16.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF HUNTERS CROSSING LOCAL GOVERNMENT CORPORATION THAT:

1. The Board finds and determines that the 2016 Budget (i.e., for Fiscal Year October 1, 2015 – September 30, 2016) accurately reflects projected costs for the Public Improvements for 2015-2016, and should be and hereby is approved.
2. The Board finds and determines that the assessments for operations and maintenance costs under the assessment plan incorporated into the Service Plan should be updated in order to enable the PID to properly maintain the Public Improvements and to pay and reimburse such costs as contemplated by the Service Plan.
3. The Board further finds and determines that the operations and maintenance assessments set forth below are correct and should be assessed and collected to provide for on-going operations and maintenance, and directs the President of the Corporation, or his assignee, to provide the updated assessments set forth below to the Bastrop County Tax Assessor-Collector no later than close of business on September 29, 2015, and to request that such assessments be assessed to and collected from property owners in the PID.
4. The Board further finds and determines that the capital assessment as identified in the Service and Assessment Plan, which relates solely to the original historic capital costs, continues to be correct, should not be changed, and should continue to be assessed and collected, and directs the President of the Corporation, or his assignee, to provide the capital assessments to the Bastrop County Tax Assessor-Collector no later than close of business on September 29, 2015, and to request that such assessments be assessed to and collected from property owners in the PID.
5. Accordingly, the Board finds and determines that the operations and maintenance assessments for the residential properties in the PID, will be reduced from the amount set in for FY-15, and further, that the commercial properties should be assessed and collected for FY-16, as follows:

Master Plan Tract Description	Land Use	2015 Operations and Maintenance Assessment
HXR 1	Single Family	\$ 23.16 per lot
HXR 2	Single Family	\$ 23.16 per lot
HXR 3A	Single Family	\$ 23.16 per lot
HXR 3B	Single Family	\$ 23.16 per lot
HXR 3C	Single Family	\$ 23.16 per lot
HXR 4A	Single Family	\$ 23.16 per lot
HXR 4B	Single Family	\$ 23.16 per lot
HXR 5	Single Family	\$ 23.16 per lot
HXR 7A	Single Family	\$ 23.16 per lot
HXR 7B	Single Family	\$ 23.16 per lot
HXC 1 (Chilis, Lot 1)	Commercial	\$ 0.0317 per square foot
HXC 1 (Balance of retail, Lot 2)	Commercial	\$ 0.0317 per square foot
HXC 1 (Lot 3)	Commercial	\$ 0.0317 per square foot
HXC 2	Commercial	\$ 0.0317 per square foot
HXC 3	Commercial	\$ 0.0317 per square foot
HXC 4	Commercial	\$ 0.0317 per square foot
HXC 5	Commercial	\$ 0.0317 per square foot
HXC 6	Commercial	\$ 0.0317 per square foot
HXC 7	Commercial	\$ 0.0517 per square foot
HXC 8	Commercial	\$ 0.0517 per square foot
HXC 1, Lot 1	Commercial	\$ 13,930
HXM 1	Multi-Family	\$ 0.056 per square foot
HXM 2	Multi-Family	\$ 0.056 per square foot
HXM 3	Multi-Family	\$ 0.056 per square foot

- The Board further authorizes and directs the President of the Corporation to take any other action that may be necessary or convenient to effectuate the findings and to accomplish the objectives of this Resolution, to ensure the timely update of the assessment roll and Service Plan for the PID in accordance with this Resolution and to accomplish the levy and collection of the updated assessments in this Resolution.

PASSED, ADOPTED AND APPROVED this 23rd day of September 2015, in open meeting, duly held and notice of which was given in accordance with Chapter 551, Texas Government Code, the Texas Open Meetings Act.

Hunters Crossing Local Development
Corporation

By: _____
Michael H. Talbot, President
Board of Directors

ATTEST:

Secretary
Board of Directors

STANDARDIZED AGENDA RECOMMENDATION FORM

CITY COUNCIL

DATE SUBMITTED: September 16, 2015

MEETING DATE: September 23, 2015

1. Agenda Item: **Consideration, discussion and possible action on communication received from Forestar (USA) Real Estate Group, Inc. for reimbursement of supplemental capital assessments attributed to the Hunters Crossing Public Improvement District.**

2. Party Making Request: **Mike Talbot**

3. Nature of Request: (Brief Overview) Attachments: Yes X No _____

4. Policy Implication: _____

5. Budgeted: _____ Yes _____ No N/A

Bid Amount: _____ Budgeted Amount: _____

Under Budget: _____ Over Budget: _____

Amount Remaining: _____

6. Alternate Option/Costs: _____

7. Routing: **NAME/TITLE** **INITIAL** **DATE** **CONCURRENCE**

a) _____

b) _____

c) _____

8. Staff Recommendation: _____

9. Advisory Board: _____ Approved _____ Disapproved _____ None

10. Manager's Recommendation: _____ Approved _____ Disapproved _____ None

11. Action Taken: _____

Public Improvement District - Hunters Crossing
 Capital Items for Reimbursement 7/1/10 through 6/30/14

<u>TOTALS</u>			
	Construction		\$ 3,938,855.32
	Engineering		\$ 324,977.63
	Legal		\$ 132,571.36
	Grand Total		\$ 4,396,404.31

Public Improvement District - Hunters Crossing
 Capital Items for Reimbursement 7/1/10 through 6/30/14

CONSTRUCTION				
<u>Invoice Date</u>	<u>Vendor/Payee</u>	<u>Description</u>	<u>Amount</u>	<u>Check #</u>
08/03/2012	Bluebonnet Electric	Street Improvements Bear Hunter Dr	\$ 74,033.31	146533
01/25/2013	Matoka	Street Improvements Bear Hunter Dr	\$ 9,233.81	148892
05/31/2013	DNT Construction	Street Improvements Bear Hunter Dr	\$ 206,196.07	150798
06/30/2013	DNT Construction	Street Improvements Bear Hunter Dr	\$ 96,937.65	151088
07/31/2013	DNT Construction	Street Improvements Bear Hunter Dr	\$ 40,796.15	151716
08/02/2013	Bluebonnet Electric	Street Improvements Bear Hunter Dr	\$ 58,381.24	211873
12/30/2013	DNT Construction	Street Improvements Bear Hunter Dr	\$ 34,890.30	153909
01/31/2014	DNT Construction	Street Improvements Bear Hunter Dr	\$ 69,281.10	154368
02/28/2014	DNT Construction	Street Improvements Bear Hunter Dr	\$ 104,801.40	154869
03/31/2014	DNT Construction	Street Improvements Bear Hunter Dr	\$ 6,696.00	155342
03/31/2014	DNT Construction	Fencing Bear Hunter Dr	\$ 14,064.00	155239
04/30/2014	DNT Construction	Street Improvements Bear Hunter Dr	\$ 49,910.22	155669
04/30/2014	DNT Construction	Street Improvements Bear Hunter Dr	\$ 33,861.60	155669
05/08/2014	Cleanscapes	Irrigation Installation Bear Hunter	\$ 45,500.00	155873
05/12/2014	Cleanscapes	Tree Installation Bear Hunter Dr	\$ 11,079.00	155873
05/31/2014	DNT Construction	Street Improvements Bear Hunter Dr	\$ 33,861.61	155669
08/26/2014	DNT Construction	Erosion Control Bear Hunter Dr	\$ 1,900.00	157667
			\$ 891,423.46	
<u>Invoice Date</u>	<u>Vendor/Payee</u>	<u>Description</u>	<u>Amount</u>	<u>Check #</u>
06/25/2012	DNT Construction	Section 7B Improvements	\$ 98,563.79	145436
07/31/2012	DNT Construction	Section 7B Improvements	\$ 184,569.98	145990
08/03/2012	Bluebonnet Electric	Section 7B Improvements	\$ 65,879.34	146533
08/31/2012	DNT Construction	Section 7B Improvements	\$ 126,801.32	146420
09/30/2012	DNT Construction	Section 7B Improvements	\$ 99,167.02	146852
10/08/2012	City of Bastrop	Section 7B Improvements	\$ 3,800.00	146828
10/31/2012	DNT Construction	Section 7B Improvements	\$ 28,560.95	147458
10/31/2012	DNT Construction	Section 7B Improvements	\$ 4,995.00	147603
11/30/2012	DNT Construction	Section 7B Improvements	\$ 1,077.85	148077
11/30/2012	DNT Construction	Section 7B Improvements	\$ 19,401.30	148077
12/30/2012	DNT Construction	Section 7B Improvements	\$ 1,292.75	148346
12/30/2012	DNT Construction	Section 7B Improvements	\$ 23,269.50	148346
			\$ 657,378.80	

Public Improvement District - Hunters Crossing
Capital Items for Reimbursement 7/1/10 through 6/30/14

<u>Invoice Date</u>	<u>Vendor/Payee</u>	<u>Description</u>	<u>Amount</u>	<u>Check #</u>
07/07/2010	Hunters Crossing HOA	Second Entry Monument	\$ 1,665.01	208214
09/22/2010	Bluebonnet Electric	Section 7A Improvements	\$ 43,775.59	208657
10/30/2010	Joe Bland Construction	Section 7A Improvements	\$ 140,238.76	136437
11/10/2010	AAA Fence	Section 7A Improvements	\$ 840.00	136479
11/30/2010	Joe Bland Construction	Section 7A Improvements	\$ 250,669.89	137043
12/30/2010	Joe Bland Construction	Section 7A Improvements	\$ 108,058.95	137455
01/30/2011	Joe Bland Construction	Section 7A Improvements	\$ 66,241.92	137872
01/30/2011	Joe Bland Construction	Section 7A Improvements	\$ 97,209.62	137872
07/31/2011	Cleanscapes	Section 7A Improvements	\$ 21,165.04	140933
			\$ 729,864.78	
<u>Invoice Date</u>	<u>Vendor/Payee</u>	<u>Description</u>	<u>Amount</u>	<u>Check #</u>
09/13/2013	Bluebonnet Electric	3E/5B Improvements	\$ 33,837.91	153873
09/13/2013	Bluebonnet Electric	3E/5B Improvements	\$ 15,081.12	153874
10/31/2013	DNT Construction	3E/5B Improvements	\$ 243,805.05	153256
11/30/2013	DNT Construction	3E/5B Improvements	\$ 294,710.85	153386
12/31/2013	DNT Construction	3E/5B Improvements	\$ 372,379.72	153909
01/31/2014	DNT Construction	3E/5B Improvements	\$ 146,206.26	154869
02/28/2014	DNT Construction	3E/5B Improvements	\$ 196,987.50	154869
03/31/2014	DNT Construction	3E/5B Improvements	\$ 10,320.75	155584
03/31/2014	DNT Construction	3E/5B Improvements	\$ 141,410.31	155669
04/30/2014	DNT Construction	3E/5B Improvements	\$ 8,282.70	155669
04/30/2014	DNT Construction	3E/5B Improvements	\$ 69,320.91	156092
05/08/2014	Cleanscapes	3E/5B Improvements	\$ 34,416.00	155873
05/08/2014	Cleanscapes	3E/5B Improvements	\$ 45,500.00	155873
05/12/2014	Hollis Baker Sign Co	3E/5B Improvements	\$ 2,960.64	156118
05/20/2014	Cleanscapes	3E/5B Improvements	\$ 1,786.13	156089
06/10/2014	Cleanscapes	3E/5B Improvements	\$ 7,510.93	156562
06/30/2014	Cleanscapes	3E/5B Improvements	\$ 33,866.50	156877
11/17/2014	DNT Construction	3E/5B Improvements	\$ 1,805.00	158956
			\$ 1,660,188.28	
<u>Grand Total All Sections</u>			<u>\$ 3,938,855.32</u>	

Public Improvement District - Hunters Crossing
Capital Items for Reimbursement 7/1/10 through 6/30/14

ENGINEERING				
<u>Invoice Date</u>	<u>Vendor/Payee</u>	<u>Description</u>	<u>Amount</u>	<u>Check #</u>
08/02/2010	Longaro & Clarke Consulting Engineers	Engineering	\$ 7,866.50	135195
08/02/2010	Longaro & Clarke Consulting Engineers	Engineering	\$ 3,080.00	135195
09/02/2010	Longaro & Clarke Consulting Engineers	Engineering	\$ 3,192.17	135709
09/08/2010	Carlson, Brigance & Doering	Engineering	\$ 1,000.00	135670
09/14/2010	Carlson, Brigance & Doering	Engineering	\$ 3,750.00	135670
10/04/2010	Longaro & Clarke Consulting Engineers	Engineering	\$ 6,188.91	136122
10/14/2010	Longaro & Clarke Consulting Engineers	Engineering	\$ 466.53	136556
10/14/2010	Longaro & Clarke Consulting Engineers	Engineering	\$ 621.25	136556
10/15/2010	InTEC of Austin	Engineering	\$ 805.25	136326
11/03/2010	Carlson, Brigance & Doering	Engineering	\$ 260.00	136504
11/15/2010	InTEC of Austin	Engineering	\$ 865.75	136896
11/17/2010	Longaro & Clarke Consulting Engineers	Engineering	\$ 441.62	136905
11/17/2010	Longaro & Clarke Consulting Engineers	Engineering	\$ 1,250.00	136905
11/30/2010	InTEC of Austin	Engineering	\$ 494.25	137039
12/15/2010	InTEC of Austin	Engineering	\$ 164.75	137287
12/16/2010	Longaro & Clarke Consulting Engineers	Engineering	\$ 571.01	137292
12/16/2010	Longaro & Clarke Consulting Engineers	Engineering	\$ 426.90	137292
12/31/2010	InTEC of Austin	Engineering	\$ 1,473.25	137564
01/25/2011	Carlson, Brigance & Doering	Engineering	\$ 488.80	137835
02/28/2011	Carlson, Brigance & Doering	Engineering	\$ 1,740.00	138250
03/10/2011	Carlson, Brigance & Doering	Engineering	\$ 1,500.00	138467
03/24/2011	Carlson, Brigance & Doering	Engineering	\$ 585.00	138663
03/30/2011	Longaro & Clarke Consulting Engineers	Engineering	\$ 1,000.00	138935
04/27/2011	Carlson, Brigance & Doering	Engineering	\$ 2,141.20	139171
05/19/2011	Carlson, Brigance & Doering	Engineering	\$ 443.83	139510
06/10/2011	Longaro & Clarke Consulting Engineers	Engineering	\$ 2,373.20	139922
08/26/2011	Carlson, Brigance & Doering	Engineering	\$ 2,447.65	140845
11/28/2011	Carlson, Brigance & Doering	Engineering	\$ 2,160.00	142315
01/25/2012	Carlson, Brigance & Doering	Engineering	\$ 69,496.80	143177
02/20/2012	InTEC of Austin	Engineering	\$ 1,475.00	143640
04/16/2012	Carlson, Brigance & Doering	Engineering	\$ 725.00	144368

Public Improvement District - Hunters Crossing
Capital Items for Reimbursement 7/1/10 through 6/30/14

04/19/2012	Carlson, Brigance & Doering	Engineering	\$ 215.00	144368
05/07/2012	Longaro & Clarke Consulting Engineers	Engineering	\$ 2,089.74	144915
06/12/2012	Longaro & Clarke Consulting Engineers	Engineering	\$ 8,518.79	145352
06/26/2012	Carlson, Brigance & Doering	Engineering	\$ 1,368.00	145425
06/26/2012	Carlson, Brigance & Doering	Engineering	\$ 129.58	145425
06/30/2012	InTEC of Austin	Engineering	\$ 1,280.50	145658
07/15/2012	InTEC of Austin	Engineering	\$ 370.75	145902
07/25/2012	Carlson, Brigance & Doering	Engineering	\$ 2,592.00	145978
08/03/2012	Carlson, Brigance & Doering	Engineering	\$ 2,660.00	145978
08/13/2012	Longaro & Clarke Consulting Engineers	Engineering	\$ 15,211.24	146360
08/15/2012	InTEC of Austin	Engineering	\$ 1,524.25	146448
08/30/2012	Carlson, Brigance & Doering	Engineering	\$ 1,296.00	146536
08/31/2012	InTEC of Austin	Engineering	\$ 369.50	147365
09/11/2012	Carlson, Brigance & Doering	Engineering	\$ 520.00	146625
09/14/2012	Carlson, Brigance & Doering	Engineering	\$ 3,835.00	146762
09/28/2012	Carlson, Brigance & Doering	Engineering	\$ 1,152.00	146836
10/02/2012	InTEC of Austin	Engineering	\$ 1,308.00	147169
10/04/2012	Longaro & Clarke Consulting Engineers	Engineering	\$ 5,373.94	147263
11/05/2012	Carlson, Brigance & Doering	Engineering	\$ 432.00	147441
12/20/2012	Carlson, Brigance & Doering	Engineering	\$ 360.00	148271
01/25/2013	InTEC of Austin	Engineering	\$ 570.25	149058
03/12/2013	Carlson, Brigance & Doering	Engineering	\$ 26,763.47	149988
06/05/2013	Carlson, Brigance & Doering	Engineering	\$ 2,061.96	150781
06/11/2013	Carlson, Brigance & Doering	Engineering	\$ 67,725.94	150903
07/02/2013	Carlson, Brigance & Doering	Engineering	\$ 969.38	151152
07/31/2013	Carlson, Brigance & Doering	Engineering	\$ 275.00	151601
08/09/2013	Carlson, Brigance & Doering	Engineering	\$ 407.96	151703
08/22/2013	MLA Geotechnical	Engineering	\$ 1,950.00	151949
09/17/2013	Carlson, Brigance & Doering	Engineering	\$ 19,908.75	152334
10/13/2013	MLA Geotechnical	Engineering	\$ 843.00	152805
10/27/2013	MLA Geotechnical	Engineering	\$ 1,193.00	153008
10/27/2013	MLA Geotechnical	Engineering	\$ 1,545.00	153008
10/31/2013	MLA Geotechnical	Engineering	\$ 525.00	153008
11/05/2013	Carlson, Brigance & Doering	Engineering	\$ 1,781.25	153476
11/10/2013	MLA Geotechnical	Engineering	\$ 230.00	153200
11/10/2013	MLA Geotechnical	Engineering	\$ 243.00	153200
11/17/2013	MLA Geotechnical	Engineering	\$ 1,589.00	153322
11/17/2013	MLA Geotechnical	Engineering	\$ 895.00	153322
11/24/2013	MLA Geotechnical	Engineering	\$ 980.00	153408
11/24/2013	MLA Geotechnical	Engineering	\$ 921.50	153408
11/26/2013	Carlson, Brigance & Doering	Engineering	\$ 2,062.50	153476
12/08/2013	MLA Geotechnical	Engineering	\$ 213.00	153667
12/15/2013	MLA Geotechnical	Engineering	\$ 834.00	153837
12/20/2013	MLA Geotechnical	Engineering	\$ 984.00	153958
12/30/2013	Carlson, Brigance & Doering	Engineering	\$ 2,718.75	153886
12/30/2013	Carlson, Brigance & Doering	Engineering	\$ 348.90	153886
12/31/2013	MLA Geotechnical	Engineering	\$ 527.00	154081
02/03/2014	Carlson, Brigance & Doering	Engineering	\$ 562.50	154853
02/03/2014	Carlson, Brigance & Doering	Engineering	\$ 692.81	154356
02/16/2014	MLA Geotechnical	Engineering	\$ 435.50	154678
03/04/2014	MLA Geotechnical	Engineering	\$ 3,673.00	154778
03/07/2014	Carlson, Brigance & Doering	Engineering	\$ 1,218.75	154853
03/07/2014	Carlson, Brigance & Doering	Engineering	\$ 1,048.01	154853
04/24/2014	Carlson, Brigance & Doering	Engineering	\$ 93.75	155662
04/24/2014	Carlson, Brigance & Doering	Engineering	\$ 937.50	155662
04/25/2014	Carlson, Brigance & Doering	Engineering	\$ 904.68	155763
05/27/2014	Carlson, Brigance & Doering	Engineering	\$ 338.62	156065

Public Improvement District - Hunters Crossing
 Capital Items for Reimbursement 7/1/10 through 6/30/14

05/28/2014	Carlson, Brigance & Doering	Engineering	\$ 3,804.99	156203
06/24/2014	Carlson, Brigance & Doering	Engineering	\$ 2,000.00	156665
09/22/2014	Compliance Resources	Engineering	\$ 100.00	158252
			\$ 324,977.63	

Public Improvement District - Hunters Crossing
Capital Items for Reimbursement 7/1/10 through 6/30/14

LEGAL				
<u>Invoice Date</u>	<u>Vendor/Payee</u>	<u>Description</u>	<u>Amount</u>	<u>Check #</u>
07/09/2010	Armbrust & Brown	Legal Services	\$ 2,283.40	208174
08/10/2010	Armbrust & Brown	Legal Services	\$ 1,395.00	135230
09/08/2010	Armbrust & Brown	Legal Services	\$ 110.56	139264
09/30/2010	Armbrust & Brown	Legal Services	\$ 953.00	136074
10/11/2010	Armbrust & Brown	Legal Services	\$ 4,635.00	136713
11/10/2010	Armbrust & Brown	Legal Services	\$ 2,205.90	136713
12/10/2010	Armbrust & Brown	Legal Services	\$ 1,125.00	137189
01/11/2011	Armbrust & Brown	Legal Services	\$ 1,396.00	137642
02/15/2011	Armbrust & Brown	Legal Services	\$ 900.00	138146
03/15/2011	Armbrust & Brown	Legal Services	\$ 1,980.00	138647
04/08/2011	Armbrust & Brown	Legal Services	\$ 3,195.00	139031
05/06/2011	Armbrust & Brown	Legal Services	\$ 1,035.00	138647
06/01/2011	Armbrust & Brown	Legal Services	\$ 3,430.00	139790
07/15/2011	Armbrust & Brown	Legal Services	\$ 1,980.00	140366
10/18/2011	Armbrust & Brown	Legal Services	\$ 2,880.00	141655
11/30/2011	Brian C. Rider, Attorney at Law	Legal Services	\$ 25,380.00	142390
12/09/2011	Armbrust & Brown	Legal Services	\$ 675.00	142520
03/12/2012	Armbrust & Brown	Legal Services	\$ 540.00	144122
06/11/2012	Armbrust & Brown	Legal Services	\$ 1,852.50	145413
06/15/2012	Brian C. Rider, Attorney at Law	Legal Services	\$ 20,490.00	146275
07/12/2012	Armbrust & Brown	Legal Services	\$ 190.00	145848
12/15/2012	Brian C. Rider, Attorney at Law	Legal Services	\$ 16,290.00	148232
03/26/2014	Brian C. Rider, Attorney at Law	Legal Services	\$ 26,850.00	155514
11/21/2014	Brian C. Rider, Attorney at Law	Legal Services	\$ 10,800.00	159360
			\$ 132,571.36	

STANDARDIZED AGENDA RECOMMENDATION FORM

CITY COUNCIL

DATE SUBMITTED: September 16, 2015

MEETING DATE: September 23, 2015

1. Agenda Item: **Consideration, discussion and possible action regarding the Request for Proposal for Maintenance, Mowing, Irrigation and Landscaping Services of the Public Improvement District areas in the Hunters Crossing Subdivision in Bastrop, Texas.**

2. Party Making Request: **Mike Talbot**

3. Nature of Request: (Brief Overview) Attachments: Yes _____ No X

The City only received one response to the RFP that met the minimum requirements of the RFP and the pricing was significantly more than we are paying with the current provider.

4. Policy Implication: _____

5. Budgeted: _____ Yes _____ No N/A

Bid Amount: _____ Budgeted Amount: _____

Under Budget: _____ Over Budget: _____

Amount Remaining: _____

6. Alternate Option/Costs: _____

7. Routing: **NAME/TITLE** **INITIAL** **DATE** **CONCURRENCE**

a) _____

b) _____

c) _____

8. Staff Recommendation: Staff would recommend that the Board approve negotiating a contract extension with the current service provider.

9. Advisory Board: _____ Approved _____ Disapproved _____ None

10. Manager's Recommendation: _____ Approved _____ Disapproved _____ None

11. Action Taken: _____